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FMLA/SHORT TERM DISABILITY FORM

The Women’s Clinic of Johnson County takes great pride in providing you with excellent service during your care. Our Medical Records Department is happy to assist in making sure your Family Medical Leave Act and/or Short Term Disability paperwork is completed in a timely manner. A flat rate of \$25.00 per form is charged for any individual in need of FMLA and/or disability paperwork. Standard processing time is 7-10 business days. Please note that the paperwork will reflect the medically necessary time off. For pregnancy, ACOG (American Congress of Obstetricians and Gynecologists) standard time off is 6 weeks for a vaginal delivery and 8 weeks for a C-section.

All fees must be collected in full and a release of information must be signed prior to WCJC’s Medical Record Department dispensing any FMLA/Disability paperwork.

Please select which type of form is needed

___ FMLA paperwork

___ Short Term or Long Term Disability paperwork

Patient Name: _____ Date of Birth: _____

Physician: _____ Forms completed for: Self Spouse Other

Reason for leave: Maternity Surgery Problem/Complication

Dates requesting off: Continuous from: _____ to: _____ **OR**

Intermittent (when needed due to illness): _____ (specify hours/dates)

Are you currently working? **Yes or No** If no, last date worked: _____

Did you work a reduced schedule due to complications: **Yes or No** Date started: _____

Date you plan to return to work: _____

Date of Delivery: _____ Type of Delivery: Vaginal C-Section

Surgical Procedure: _____ Date: _____

How would you like your completed paperwork returned? (Circle)

Pick up at one of our locations **OR** Mail to your home address

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